



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON  
SCHOOLS DIVISION OF BATANGAS

Advisory No. 095, s. 2024  
September 6, 2024

In compliance with DepEd Order (DO) No. 8, s. 2013  
this advisory is issued not for endorsement per DO 28, s. 2001,  
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**LETTER OF CENTER FOR GLOBAL BEST PRACTICES**

The Center for Global Best Practices is inviting all teaching and non-teaching personnel to join a Institutional Capability-Building Training Program on September 18-25, 2024 via Zoom.

The objective of this activity is to ;

- Understand the program and project management context of monitoring and evaluation.
- Determine, describe, document and demonstrate the monitoring cycle and evaluation cycle, and the associate activities of achieving the monitoring an evaluation objectives.
- Create the monitoring and evaluation framework and the related tools to deliver the reporting requirements.

The target participants in this activity are all teaching and non-teaching personnel (including technical officers in policy, planning, monitoring, and evaluation).

DepEd Order No. 9, s. 2005 (Time-on-Task Policy), and Section 3 of Republic Act No. 5546 (Policy on Contributions) and DepEd Order NO. 66, s. 2017 (Policy on Off-Campus Activities), if needed

For queries pls contact the following:

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S2-108785, 09-06-2024.



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**DBM Mandated - Results-Based Monitoring and Evaluation Systems**

Aiza Cuenca &lt;aiza.cgbp@yahoo.com&gt;

Fri 16/08/2024 5:57 PM

To:Aiza Cuenca &lt;aiza.cgbp@yahoo.com&gt;

Dear **Officers-in-charge**,

Greetings from the Center for Global Best Practices (CGBP)!

Pursuant to National Budget Circular 565 mandated by the Department of Budget and Management (DBM), we are inviting you **and** everyone (including technical officers in policy, planning, monitoring, and evaluation) involved in the results-based monitoring and evaluation of programs and projects to this institutional capability-building training program via Zoom:

***International Best Practices in Results-Based Monitoring & Evaluation of Government Programs*****Schedule:**

- Day 1: **Wednesday, September 18, 2024 ; 9:00am to 12:00nn**
- Day 2: **Thursday, September 19, 2024 ; 9:00am to 12:00nn**
- Day 3: **Friday, September 20, 2024 ; 9:00am to 12:00nn**
- Day 4: **Monday, September 23, 2024 ; 1:30pm to 4:45pm**
- Day 5: **Tuesday, September 24, 2024 ; 1:30pm to 4:45pm**
- Day 6: **Wednesday, September 25, 2024 ; 1:30pm to 4:45pm**

This pioneering learning event is also aligned with the policies and guidelines set forth by the DILG in the exercise of its supervisory powers to monitor and evaluate the performance of LGUs in the implementation and management of all infrastructure projects through the use of **Results-Based Monitoring and Evaluation Systems**.

We will feature our esteemed course director and master trainer, Dr. Alicia C. Manuel, CrFA, CICA. She was with COA for 31 years as an auditor assigned to various branches of government including DILG, Bureau of Fire Protection and NAPOLCOM, among others.

Dr. Manuel regularly conducts lectures on **Management Audit** and **Baseline Assessment Report** and addressing COA challenges in institutions such as the Armed Forces of the Philippines, Philippine Army, Philippine Navy and Philippine Air Force, among many others. She is also a consultant at the Philippine Government Electronic Procurement System (PhilGeps).

To register, please click this link: [https://cgbp.org/add\\_cart/q-infoid=1425&type=cartRegister](https://cgbp.org/add_cart/q-infoid=1425&type=cartRegister)

We encourage you to register and pay on or before August 18. Applicable training fees are as follows:

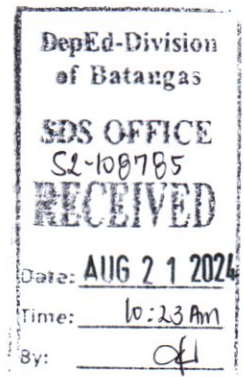
- ₱12,880 / person – when you register and pay on or before August 18
- ₱15,880 / person - when you register and pay after August 18.

Both raining fees are inclusive of printed lecture materials and an e-Certificate of Completion.

**Optional:** Add ₱450 for a printed copy of a certificate of completion inclusive of delivery charge.

Thank you for your attention to this matter.

Very truly yours,





**Aiza R. Cuenca**  
Senior Program Leader

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**Center for Global Best Practices (CGBP)**

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RBME\_banner

### **A Six-Session Webinar via ZOOM**

**Day 1:** Wednesday, September 18, 2024 \* 9:00AM - 12:00NN **Day 4:** Monday, September 23, 2024 \* 1:30PM - 4:45PM

**Day 2:** Thursday, September 19, 2024 \* 9:00AM - 12:00NN **Day 5:** Tuesday, September 24, 2024 \* 1:30PM - 4:45PM

**Day 3:** Friday, September 20, 2024 \* 9:00AM - 12:00NN **Day 6:** Wednesday, September 25, 2024\* 1:30PM - 4:45PM

Click here to see [Full Details](#) | Download [Registration form](#)

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This capacity building training is to guide all government institutions in strengthening the results-based monitoring, evaluation and reporting of all government programs and projects as mandated by DBM in its National Budget Circular 565. It is also to address the issues, gaps, and challenges presently encountered in its implementation by providing participants with global best practices and international standards that are very useful for benchmarking and real-world applications.

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## **INTERNATIONAL BEST PRACTICES IN RESULTS-BASED MONITORING & EVALUATION OF GOVERNMENT PROGRAMS AND PROJECTS**

### **COURSE OUTLINE**

#### **Course Objectives:**

1. To understand the program and project management context of monitoring and evaluation.
2. To determine, describe, document and demonstrate the monitoring cycle and evaluation cycle, and the associate activities of achieving the monitoring and evaluation objectives.
3. To create the monitoring and evaluation framework and the related tools to deliver the reporting requirements.

4. To improve management effectiveness and accountability by defining realistic expected results; monitoring progress toward the achievement of expected results; integrating lessons learned into management decisions; policymaking, and reporting on performance.

## TOPICS:

### Day 1

#### 1. Monitoring and Evaluation for Results:

- What is Monitoring and Evaluation (M & E)?
- Areas of focus:
- Basic Concepts of Monitoring and Evaluation
- Monitoring from a Results-Based Management (RBM) Perspective
- Other Monitoring considerations
- Difference between traditional M & E and RBM

#### 2. What is RBME? Why is it useful in project planning? What are the key tools used?

- Brief summary: This module introduces participants to the basic concepts and approaches to RBME as an approach for planning, managing and monitoring for results.

#### Areas of focus:

- RBME Principles, Concepts and Components
- What are the results? Activities vs. Results
- What is result-based management?
- Why do we follow results-based management?

Group exercise  
Group presentation

### Day 2

- **The concept of Results Chain (outputs, outcomes and impacts)**
- **Common Elements of RBME**

Group exercise  
Group presentation

- **RBME and Program Cycle Management**

#### Area of Focus:

#### Project Cycle Management with Respect to RBME

#### Research methodologies

- **Needs assessment**
- Group exercise
- Group presentation
- **Problem tree analysis**
- Group exercise
- Group presentation
- **Stakeholder analysis**
- Group exercise
- Group presentation

## **Role of Risk and Assumption in the Project**

### **Risk and Assumption Mapping**

Group exercise  
Group presentation

#### **Day 3**

- **What are the Indicators?**
- **Designing Results-Based Indicators**
- **Designing Global-Level Indicators**
- **Designing Key Performance Indicators and Evidence**

Group exercise  
Group presentation

- **Concept of Theory of Change (TOC)**
- **Developing Theory of Change (TOC)**
- **Clubbing Theory of Change in project designing**
- **Utilizing Theory of Change (TOC)**

Group exercise  
Group presentation

#### **Day 4**

- **What is M and E Plan in the Context of RBME?**
- **What are M and E Frameworks?**
- **Developing M and E Frameworks**

Group exercise  
Group presentation

- **Developing Project Plans of Activities**
- **Tracking of Activities Tools**

Group exercise  
Group presentation

#### **Day 5**

- **What is Evaluation?**
- **Evaluation Techniques**
- **Defining Key Evaluation Questions**
- **How to Utilize Learning for Improvements**
- **Sharing Learning with Key Stakeholders**
- **Strengthened Knowledge Management**

Group exercise  
Group presentation

#### **Day 6**

- **Methodological Considerations**
- **Data Gathering Methodologies**
- **Quantitative Tools**
- **Qualitative Tools**

Group exercise  
Group presentation

- **Define Quality and Accountability.**
- **Ensuring Quality and Accountability into Project Cycle Management**

Group exercise  
Group presentation

- **Communicating the Results (Discussion)**

## WHO SHOULD ATTEND:

- Everyone involved in the RBME of programs and projects in ALL government institutions including:
  - National Government Agencies
  - Local Government Units
  - GOCCs and its JV partners
  - GFIs, SUCs, LUCs
  - Local Water Utilities
  - Local Economic Enterprises created by the LGUs
  - All other concerned government employees / public officials (including Technical Officers) involved in RBME of programs, projects, strategy planning, and policy-making.



[CLICK HERE TO REGISTER IN THIS WEBINAR](#)

### **\*Training investment is inclusive of an e-certificate and a printed learning material**

**P 12,880 / person** (when you register and pay on or before August 18)

**P 15,880 / person** (when you register and pay after August 18)

**\*Optional:** Add P450 for a printed copy of a certificate of completion inclusive of delivery charge

Attendees from the government are exempted from the P2,000.00 per day limit set by COA for attending training provided by the private sector based on [Department of Budget and Management Circular No. 563](#) dated April 22, 2016.

Attending this training is not covered by Philippine Procurement Law or RA 9184 based on its [Revised IRR's Section 4.5-b](#) which classifies training continuing education, conferences and similar activities as "non-procurement activities that shall be governed by applicable COA, CSC, and DBM rules."

*This is "limited-slots-only" event and on first-come, first-served basis. Pre-registration is required.*

The Center for Global Best Practices (CGBP) is an accredited training provider of the Anti-Money Laundering Council (AMLC), Securities and Exchange Commission (SEC), Supreme Court for Mandatory Continuing Legal Education (MCLE), LoGo TRI-PhilNet, a DILG – LGA recognized National Association of Local Resource Institutions, Civil Service Commission (CSC), Career Executive Service Board (CESB), Governance Commission for GOCCs, Bangko Sentral ng Pilipinas (BSP), Professional Regulation Commission (PRC) and other regulatory agencies.

CGBP welcomes suggestions and ideas of training programs that may be helpful to your career growth and the productivity of your organization. We also offer customized training programs for your company's needs. We are open to partnerships for mutually beneficial win-win collaborations.

For clarification or request for an invitation letter, you may reach out to senior program leader, Aiza Cuenca at Manila lines: (+63 2) 8556-8968 or 69; Telefax (+63 2) 8842-7148 or 59. You may also check details and all other upcoming best practices training programs at [www.cgbp.org](http://www.cgbp.org)



8/21/24, 10:21 AM

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